

Executive Director (1.0 FTE)

Based in Spruce Grove, WestView PCN is Alberta's 2nd Primary Care Network and was established in 2005 to strengthen primary care delivery in the communities of Spruce Grove, Stony Plain and Parkland County. WestView PCN is comprised of 75 physicians from 10 family practice clinics and a local emergency room.

The position of **Executive Director of the WestView PCN** is an executive level position reporting to an elected Board of Directors. The Executive Director is accountable for all PCN operations, including the creation and implementation of a 3 year business plan, achieving key results, productively engaging stakeholders, developing policy, procedures/practices that support effective program delivery, effective integration of the PCN's goals, objectives and programs with those of the participating physicians, AH and AHS, as well as the management of financial and human resources.

The successful candidate will be expected to help achieve PCN objectives, further establish the PCN as a preferred health care service provider, and engage all stakeholders in positive management processes leading to improved health care outcomes. It is preferred that the applicant possesses a Master's Degree in an area of business administration, health administration, human resources or other comparable professional designation. Five or more years within healthcare in a supervisory and management position of increasing responsibility is an asset. Experience in areas of business operations, project management, financial literacy and management, data analytics, human resources, communication and relationship building would be an asset. The candidate should have proven leadership and business acumen, together with experience in consensus building, conflict resolution and interest based negotiation. A demonstrated background of working with and leading high-performing multidisciplinary teams and managing multiple stakeholder relationships will be regarded highly.

This position offers executive level compensation based on qualifications and experience.

Please submit your resume electronically to: officerecruitment@albertadoctors.org

We thank all who apply. If you are not being considered for the job based on our assessment of your application you will receive notification without detail. Applicants offered for an interview will be contacted and provided the next steps.

All applications must be received by January 5, 2018.